

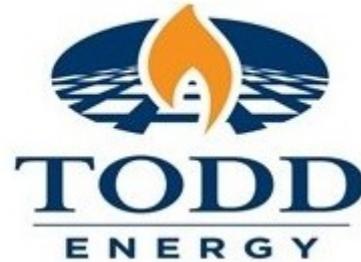
MANUKORIHI

GOLF CLUB INC



PO BOX 99 WAITARA PH 06 7547497

PROUDLY SUPPORTED BY



December 2025

MANUKORIHI GOLF CLUB (INCORPORATED)

RULES 2025

Rules of the Manukorihi Golf Club (Incorporated) Adopted by resolution of the members at an Annual General Meeting held at the Clubhouse Wills Road Waitara on the Eighth Day of December 2025.

1. NAME

The Name of the Club shall be **Manukorihi Golf Club (Incorporated)**.

(a) The Registered Office of the Club will be at the Clubhouse Wills Road Waitara or any other place decided by the Committee.

2. OBJECTS & POWERS

The Objects of the Club are:-

- a) To provide and maintain a high standard of facilities for the playing of golf, conducting social activities or any other sport.
- b) To affiliate with any Society, Body, Association or Council having control of the game of Golf in New Zealand or having similar objects or to join co-operate with or subscribe to the funds of any such Society Body Association or Council for the purpose of better attaining or furthering the objects or interests of the Club and its members.
- c) To purchase, take on, lease or exchange hire or otherwise acquire any real or personal property (including livestock) and any rights, privileges or easements necessary for the purpose of any of its objects.
- d) To sell improve manage develop cultivate exchange bail, lease, sub-lease mortgage dispose of or turn to account or otherwise deal with the whole or any part of the real and personal property of the Club.
- e) To construct and maintain alter enlarge improve and adapt roads bridges reservoirs water courses pipes pumps and gates fences and other works that may be necessary for the attainment of any of the objects of the Club.
- f) To do all such other things as in the opinion of the Club may be an advantage to the members or incidental or conducive to the attainment of the foregoing objects.

3. MEMBERS

The membership categories will be determined by resolution passed at any General Meeting. Ordinary, Nine Hole and Life Members alone shall be entitled to vote at General Meetings or upon any ballot or to take part in the management of the Club

- a) A resolution of the General Meeting that creates any category of membership may restrict the playing rights of the members of such category.

- b) Persons wishing to become members will be elected to the Club's membership list according to the procedures outlined in Clause 3(h).
- c) The membership of the Club and the membership categories may from time to time be limited at the discretion of the Committee.
- d) With the approval of the Committee members may from time to time choose to change their membership category.
- e) Each member shall be required to communicate their current residential address and contact address (email and/or phone number) to the Secretary and all notices posted to or left at one or both of those addresses shall be deemed to have been duly delivered.
- f) **Membership Register.**
 - i) A Committee or Club Member will be appointed to keep a membership register of individual members recording their names, home address, e-mail address, telephone numbers and the date on which they became a member and/or ceased to be a member. This register shall also maintain a record of past members for 7 years.
 - ii) A Member must provide notice to the club of any change to their contact details.
- g) **Membership Categories.**
 - i) Ordinary Members.
 - An Ordinary Member shall be deemed to be a member having full voting and playing rights.
 - ii) Nine Hole Members
 - A Nine Hole Member is a player admitted to membership under conditions determined by the Committee from time to time. Nine Hole Members are entitled to voting rights as an Ordinary Member as specified in these rules.
 - iii) 65 Years Plus Member
 - A 65 Years Plus Member is an Ordinary Member or 9 Hole member who has attained the age of Sixty Five and at the date of application for this membership been a member of Manukorihi Golf Club for 10 consecutive years.
 - iv) Life Members
 - On the recommendation of the Committee an Ordinary Member who has been an Ordinary Member of the Club for a period of twenty years and upwards and on the unanimous recommendation of the Committee any person other than an Ordinary Member who has in the opinion of the Committee made an outstanding contribution to the general welfare of the Club may be elected a Life Member at any General Meeting of the Club by a majority of three-fourths of members present.
 - A Life Member is entitled to all the privileges of Ordinary Membership without paying the annual subscription.
 - v) Junior Members
 - Any person who is under the age of 19 years may be elected a Junior Member of the Club. A Junior Member shall be entitled to all the privileges of membership except that a Junior Member shall not be entitled to vote at any meeting of the Club or to participate in any ballot.
 - Any Junior Member who attains the age of 19 years will be transferred to the category of Ordinary Membership
 - vi) Recreational Members

- A Recreational Member is entitled to the privileges of the Course and Clubhouse but is not entitled to the rights of Ordinary Membership
- vii) Summer Members

- A Summer Member is a player who has been admitted to the Club for the time that the Committee determines to be the summer period. A Summer Member is entitled to the privileges of the Course and Clubhouse but is not entitled to the rights of Ordinary Membership.

viii) Country Member

- Any person who is a full playing member of a bona fide golf club that is affiliated to New Zealand Golf and accepted as such by the MGC committee.
- The annual sub is to be set by the AGM but to be not less than the difference between the Manukorihi Ordinary Membership sub and the sub paid by the person to their home club.

ix) Honorary Members

- Any person may be elected an Honorary Member by resolution of the Committee for such period and upon payment of such amount as the Committee may think fit. Any Honorary Member shall be entitled to use the Club's facilities and may from time to time by special invitation of the Committee be permitted to participate in a Club competition.

h) Election of Members

- i) Each candidate for admission as a member shall be proposed by one member and seconded by another by notice in writing signed by such proposer and seconder and lodged with the Secretary or Treasurer. Both the proposer and seconder shall if required by the Committee give the fullest information about the candidate.
- ii) The notice of nomination shall be accepted in writing by the candidate
- iii) The notice of nomination when signed by the nominated person will be accepted as the nominee's consent to become a member of the Manukorihi Golf Club Incorporated.
- iv) The nomination will be considered by the Committee and if passed by a majority vote the candidate will then become an enrolled member of the membership category requested in the nomination form. If the nomination is declined by the committee any fees already paid relative to the nomination will be refunded.
- v) Upon being elected the candidate shall be notified that he or she has been elected and that the appropriate subscription is payable. Until payment or payment arrangements are made participation in any of the privileges of the Club is prohibited. If the subscription remains unpaid for a period of three calendar months from the date of election of the candidate the election shall be void
- vi) Any former member may apply for re-admission in the manner prescribed for new applicants.

i) Members Rights and Obligations

- i) Members acknowledge and agree that they are bound by, and will comply with this Constitution and the By-laws and by any resolution passed at any General Meeting.
- ii) Members are entitled to all rights and entitlements granted by this Constitution or as determined by the Committee.
- iii) Members do not have any rights of ownership of, or the automatic right to use the Club's property.

iv) Members will promote the interests and purposes of the club and must not do anything to bring the Club into disrepute. All members of the Club shall be deemed to be bound by the Rules of the Club.

j) Resignation of Members

- i) Any member may resign their membership by delivery of a written resignation to the Secretary or Treasurer but any member resigning without having paid the subscription levies and dues for the current year shall remain liable for the same and for all arrears (if any) due PROVIDED HOWEVER that the Committee may from time to time at its discretion waive the whole or any part of the subscription due from any such member so resigning.
- ii) Any person ceasing to be a member of the Club whether by resignation expulsion or death or otherwise shall thereupon forfeit all rights and interests in the affairs and property of the Club other than rights and interests as the holder of any debentures or other form of security issued by the Club

k) Misconduct of Members

- i) The Committee may at its discretion refuse membership to any person. Should any member wilfully infringe these rules or any Club By-Laws or engage in any unsportsmanlike conduct or act in a manner detrimental to the interest of the club the Committee shall have the power to;
 - Suspend a member for a set period of time or expel the member from the Club.
 - Make annual subscription levies and dues payable by a suspended member during the period of suspension and seek restitution for any damage done to Club property or assets by a suspended or expelled member.
- ii) Prior to exercising any of the foregoing powers in relation to complaint regarding a Club member a Disciplinary Sub Committee of three members will be appointed by the Club President to investigate and assess the complaint or dispute and make recommendations to the Committee if further action is recommended;
- iii) Guidelines for conducting an investigation into a complaint are held in the document "Code of Conduct and Disciplinary Policy" ;
 - A Committee Meeting will be convened to consider the complaint regarding any misconduct by a member on the request of the Disciplinary Sub Committee or if the expulsion of a member of the Club is recommended . The member will be given at least seven days notice in writing of such meeting and of the grounds for the complaint so that the member may be present and heard at the meeting.
 - If the member does not attend then without having heard the member the Committee may suspend or expel the member.
 - The member involved in the complaint will be advised in writing of the Committee's decision regarding the complaint.
- iv) All discussion and records regarding the complaint or dispute will be undertaken under "In Committee" rules to protect all members privacy.

4. GENERAL MEETINGS

The Annual General Meeting of the Club shall be held not later than the 15th day of December in each year at such time and place as the Committee may determine

- a) Such meeting shall be convened either by advertisement published once by electronic means available to members and by notice posted in the Clubhouse and in the Club's news sheet and on the Club's website at least fourteen days prior to the date fixed for the meeting.

- b) Notice of any proposed motions
 - i) Members must give notice of proposed motions to the secretary 14 days before the date of the AGM.
- c) Agenda
 - i) Notice of the Agenda containing the business to be discussed at the AGM must be sent to members before the date of the AGM
- d) Business of the AGM
 - i) Confirmation of the minutes of the previous AGM.
 - ii) Annual Report
 - Report on Club organisation, ongoing affairs, projects and any conflict of interest.
 - iii) Annual Financial Statements
 - iv) The election of Officers and Members of the Committee in place of those retiring
 - v) Transacting such other business as may be brought before it.
- e) At all General Meetings each Life and Ordinary Member shall have one vote only which must be given personally. The mode of voting except whereby the Rules provided to be by ballot shall in the first instance be by voice. If the Chair's opinion as to the result be questioned by any member, then voting shall be either by a show of hands or by ballot as the Chairman may determine.
- f) The President of the Club or in his absence a Vice-President or other senior officer of the Club shall take the chair at all General Meetings.
- g) Twenty five members shall constitute a quorum at all General Meetings of the Club.
 - i) At any General Meeting at which a quorum shall not be present the members present may adjourn such meeting to such a date within one calendar month as they may appoint and notice of such adjournment shall be according to the procedures laid out in Clause 4a).
- h) Special General Meeting**
 - i) A Special General Meeting may be called by the Committee at any time and shall be called by the Secretary within seven (7) days after the receipt of a requisition in writing signed by seven (7) Ordinary Members of the Club specifying the business to be discussed at such meeting. Notice of such meeting specifying the subject to be discussed thereat shall be given in manner provided by Clause 4a) of the Rules.
 - ii) **No business shall be transacted in any such Special General Meeting except that of which notice shall be given**

5. OFFICERS AND COMMITTEE

The Officers shall consist of Ordinary and Life Members and shall be a President, two Vice Presidents, a Men's Captain, a Women's Captain, a Secretary and a Treasurer who shall be elected by the general body of members having voting powers at each Annual General Meeting and shall hold office until the Annual General Meeting following their election or until their successors are appointed when they shall retire but shall be eligible for re-election. The offices of Secretary and Treasurer may be held by one person.

- a) The Officers of the club will be ex-officio members of all Committees and Sub-Committees of the Club.
- b) The Committee shall be elected at the Annual General Meeting by the general body of members having power to vote and shall hold office until the Annual General Meeting after their election.
 - i) The President, Vice Presidents, Men's Captain, Women's Captain, Secretary and a Treasurer of the Club shall automatically be members of the Committee.
 - ii) The Course Convenor and at least five further members of the Club will be elected to the Committee. The Committee has the right to co-opt further members who will hold office until the next Annual General Meeting.

- iii) Incorporated Societies Contact
 - The Club Treasurer will be a Club Contact to the Incorporated Societies.
 - The Committee at its first meeting following the AGM may choose to appoint two further Incorporated Societies Contacts.
- iv) The Committee shall immediately on its election appoint a Bar Convenor (who need not necessarily be an existing Committee Member). The Bar Convenor shall hold office until the next Annual General Meeting following appointment and shall have full voting rights on the Committee.
- c) Nominations for Officers and Committee shall be in writing proposed by an Ordinary or Life Member and seconded by another Ordinary or Life Member.
 - i) Nominations for Committee positions and Advisory Committee positions will be open to members 90 days before the date of the AGM
 - ii) Nominations shall be accepted in writing by the candidates and delivered to the Secretary at least seven days before the date of the Annual General Meeting. As soon as convenient after receiving a nomination the Secretary shall display it in the Clubhouse.
 - iii) Every Committee member and Advisory Committee member must in writing
 - Consent to be a committee member and
 - Certify they are not disqualified from being elected as a Committee Member by this constitution or under section 47 of the Act which includes
 - (a) Being under 16 years of age
 - (b) An Undischarged bankrupt
 - (c) A person who is an employee of, or independent contractor to the club
- d) A Committee Member ceases to hold office if
 - i) Their term expires
 - ii) The person resigns by delivering a signed notice of resignation to the Committee
 - iii) The person is disqualified from being elected as a Committee Member by this constitution or under section 47 of the Act
- e) Any casual vacancy occurring on the Committee shall be filled by an appointee of the Committee pending the next Annual General Meeting.
- f) The Committee shall manage the affairs and business of the Club and may exercise all the powers of the Club which are not required by the Rules to be exercised only by or with the authority of the members in General Meeting or by the Advisory Committee.
- g) The President shall be the Chair of all Committee Meetings provided that in their absence the Committee may elect as Chair any other of its members.
- h) At any Committee Meeting six members shall form a quorum. At any meeting of the Committee at which a quorum is not present the Members present may adjourn such meeting to such day within one calendar month as they may appoint.
- i) Committee Meetings may be called at any time by the Chair or by Committee Members but normal procedure is for one meeting per month.
- j) Each Committee Member has one vote. Proxy and postal votes are not permitted. Voting by electronic means is permitted. *If there is an equality of votes the Chair has the option of a casting vote.*
- k) The committee shall cause to be prepared and kept proper minutes of its proceedings and records of membership and of all receipts and disbursements and balance sheets supported by vouchers and all usual and proper books and accounts. A full and correct Statement of Accounts for the affairs of the Club for the year ending on the 30th day of September in each year shall be submitted to the selected Reviewer. The Reviewed Statement of Accounts together with a report on the activities for the previous year shall be submitted to the Annual General Meeting.

- The accounts will be prepared to meet the appropriate XRB Tier reporting standards.
 - The Reviewer will be a qualified Chartered Accountant
- l) Reconciliation reports must be prepared for all activities and competitions that charge a fee to either club members or visitors. The Report must detail the income and expenditure related to the event.
 - m) In all respects other than provided by the Rules the Committee shall from time to time regulate its own proceedings.

6. SUB-COMMITTEES

The Committee may at its discretion create a Sub-Committee to manage or perform specified tasks. The Committee will specify the task to be undertaken and set the parameters within which the Sub-Committee may operate.

- a) The Sub-Committee may be formed from Committee Members, Ordinary and Life Members or a combination of both.
- b) A report on any Sub-Committee's progress will be made to the monthly Committee Meeting. A Sub-Committee representative attending the meeting may make the report or a written report may be tabled.

7. ADVISORY COMMITTEE

The Advisory Committee shall consist of three Ordinary or Life Members appointed by an Annual General Meeting of the Club.

The function of the Advisory Committee is to consider, approve, not approve, query or challenge the justification and costing of any expenditure proposal costing above \$20,000 submitted by the club's Committee.

- a) Each member of the Advisory Committee will hold office for a term of three years when they shall stand down but shall be eligible for re-election. One member of the Advisory Committee will stand down each year.
- b) No member of the Advisory Committee may be an Officer or Committee Member of the Club.
- c) Any casual vacancy occurring in the Advisory Committee shall be filled by an appointee of the Advisory Committee. The Appointee will complete the term of office created by the vacancy. The Appointee must be approved by the Club Committee.
- d) The Advisory Committee shall have the power to appoint its own Chair.

8. SUBSCRIPTIONS

The Club in General Meeting shall from time to time determine the amounts of the annual subscription to be paid by each category of members other than Life or Honorary Members and the date upon which such subscriptions shall become payable.

- a) The Committee may from time to time at its discretion make such reduction in the subscriptions of newly elected members as it shall think fit
- b) 65 Years Plus Members who meet the membership category requirements will be entitled to a discounted subscription. The Committee will set the level of discount applicable to this membership category.
- c) Annual Subscriptions are calculated on the 1st of January for the current year.
 - Age on the 1st January for the current year determines the right to age related membership categories.
 - The Annual Subscription is due for payment by 31st January unless alternative arrangements have been made with the Treasurer.

- Failure to pay the Annual Subscription or maintain a payment schedule agreed to with the Treasurer will result in the suspension of the Member.

9. ALTERATION OF RULES

The members present at any General Meeting may by resolution alter, add to or rescind these Rules and make new Rules provided that the notice of intention to so do has been given in accordance with the provisions of Clauses 4a) or 4b) hereof relative to the summoning of a General Meeting or Special General Meeting.

- a) No addition or alteration of the aims, personal benefit clause or the winding up clause shall be made which affect the tax exempt status of the Club.
- b) The provisions and effects of the clauses specified in 9 a) shall not be removed from the document and shall be included and implied into any document replacing this document.

10. FUNDS

The funds of the Club and the investment thereof shall be controlled by the Committee which may invest and deal with such funds as freely as if it were beneficially entitled provided that the Committee shall not:-

- a) Be entitled to make any payment or investment greater than \$20,000.00 or
 - i) Enter into any contract or agreement involving a payment greater than \$20,000.00, or
 - ii) Dispose of any asset which has a value greater than \$20,000.00.
- b) Notwithstanding the provisions of Clause 10 a) i) ii), payments in excess of \$20,000.00 may be made by the Committee if:-
 - i) The Club, by resolution passed at an Annual General Meeting or a Special Meeting properly called, agrees to an increased limit for payments, investments, contracts, agreements or assets being sold, or
 - ii) The Committee obtains the written consent of the Advisory Committee to the proposed payment, investment, contract, agreement, or asset sale.
- c) If the Committee is unable to obtain the written consent of the Advisory Committee to a payment, investment, contract agreement or asset sale then it may submit the matter under consideration to an Annual General Meeting or a Special General Meeting of the Club which shall consider the payment, investment, contract, agreement or sale of asset and may approve the same. The decision of the Club at its Annual General Meeting or Special General Meeting shall be final
- d) The income and property of the Club shall be applied solely towards the promotion of the Objects of the Club and no portion thereof shall be paid or transferred directly or indirectly to any member or other person claiming through such member.
- e) No member of the organisation or any person associated with a member, shall participate in or materially influence any decision made by the organisation, in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being open market value).
- f) This does not prevent Officers or Members:
 - Receiving reimbursement of actual and reasonable expenses incurred, or
 - entering into transactions with the Club for goods and services supplies to or from them relative to what would occur between unrelated parties.

11. BANK ACCOUNT

All monies received on behalf of the Club shall be paid into the banking account of the Club at the TSB Bank, Waitara or such other bank or banks as the Committee may from time to time decide

upon. A Banking Sub Committee consisting of the Treasurer, President, Committee Member and one other club member will be granted permission to sign or verify banking transactions.

- a) All payments shall be made by the bank's electronic funds transfer system.
- b) Payments via the bank's electronic funds transfer system will be initiated by the Treasurer and verified and approved for payment by one other member of the Banking Sub Committee appointed for that purpose.
- c) Money may be withdrawn at the bank provided the Bank's withdrawal is signed by the Treasurer and countersigned by one other member of the Banking Sub Committee appointed for that purpose.
- d) One other member of the Banking Sub Committee will be appointed by the Committee to act whenever the Treasurer is unavailable.

12. BORROWING POWERS

The Club may borrow or raise money or secure the payment of money now or hereafter owing or in the performance of any obligation or liability of the Club on such terms and in such manner as the Club thinks expedient and in particular may give and execute mortgages of and liens and charges on the real and personal property of the Club and issue debentures.

- a) All or any of such powers may be exercised by the Committee at its discretion subject to the provisions of Rule 10.
- b) The power to execute and give mortgages liens and charges and issue debentures shall be exercised by the Committee only in pursuance of a resolution of the Club in General Meeting.

13. BY-LAWS

The Committee may at its discretion make and amend By-laws for the conduct and control of the Clubhouse Grounds and Links and for the arrangement and control of games and matches and the codes of conduct applicable to members. Any By-law must be consistent with this Constitution, the club's purposes set out in clause 2, the Act and any other laws all By-laws are binding on the Club and all the members. The making, amendment, revocation, or replacement of a By-law is not an amendment of this Constitution.

14. MISCELLANEOUS

- a) The Committee shall arrange and control all matches and competitions and its decision on all points connected therewith shall be final. The Rules of the game of Golf adopted from time to time by Golf New Zealand shall be observed except in so far as the same are modified by the By-Laws of the Club.
- b) The colours of the Club shall be dark blue and light blue.
- c) No member or visitor shall bring a dog into the Clubhouse or on to the Course and when requested so to do refuse to remove the dog from the Clubhouse or Course. Registered support dogs will be permitted into the Clubhouse.

15. WINDING UP

If the Club is wound up:

- a) The Committee must give notice to all members at least 20 Working Days of the proposed motion to;
 - i) appoint a liquidator;
 - ii) remove The club from the Incorporated Societies;
 - iii) amalgamate with another Club or;
 - iv) distribute the Club's surplus assets.
- b) The Club's debts, costs and liabilities shall be paid;

- c) The surplus Money and Other Assets shall be distributed to: [see S.228 of the Incorporated Societies Act]
 - i) Any Taranaki Golf Club that, following a resolution passed by a General Meeting of the Manukorihi Golf Club, the club agrees to amalgamate with. The Club that Manukorihi Golf Club agrees to amalgamate with must be affiliated to the Taranaki Golf Association and own the freehold title to the land that their golf course is built on.
- d) Failing an agreement to amalgamate with another club any surplus money and other unrealised assets are to be evenly divided by the Club's liquidator among the other not-for Profit Golf Clubs within the province of Taranaki that are affiliated with the Taranaki Golf Association and own the freehold title to the land that their golf course is built on.
- e) No distribution of Money and/or other Assets may be made to any member of the Manukorihi Golf Club.

THE INCORPORATED SOCIETIES ACT .0

NOTICE OF ALTERATION OF RULES
OF THE MANUKORIHI GOLF CLUB (INCORPORATED)

We certify that this is a true copy of the Rules of the Manukorihi Golf Club approved at the Annual General Meeting of members on the 08.12.2025.

Signature of three members

Name Karl Stratton Signature [Signature] Date 31-1-26

Name Teal Danph Signature [Signature] Date 31-1-26

Name JOHN RAYNER Signature [Signature] Date 31-1-2026